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Category	Technical
Course	Location Setup
Version	1.0
Client	Generic
Software	2.17.0.0

Configure Electronic Cigarette Board

The Price Board function is used if your Store wants to display cigarette pricing on a large TV screen within the cigarette kiosk.

Procedure to Create a New Pricing Board

Hints and Tips

✓ If your store is Head Office managed, the pricing board is usually configured on the HOS. Head Office can manage multiple pricing boards, to suit the requirements of each Store.
   - Stores in the same State can have different products and pricing displayed.
   - A Store can only have one pricing board active.

✓ Each State has different legislation around the use of a pricing board, and the screen size and colours permitted. To meet these requirements, Support will assign a price board template in the backend:
   - **VIC Grocery**: 4 colours and displays 44 products
   - **VIC Liquor**: 4 colours and display 22 products
   - **NSW Grocery and Liquor**: black and white, and displays 36 products.

✓ In order to display a Price Board, you need a TV screen with a media player plugged into the HDMI port, which can:
   - Load a Chrome web browser pointing to a webpage on start-up; Support need to complete an install process to set this link up on the BOS
   - Display the web content in full screen with no browser tabs or menus visible.

1.	From the HOS/BOS **System** menu, select **Location Setup**.	
2.	If a Head Office user, select the Location that you want to define. *You'll be defining a Pricing Board for all stores at and below the level that you select. You'll need to do this task for each location which will have a different price board.*	
3.	Double-click the **Price Board** icon.	

4.	Click **New**.	
5.	Type a unique **Board Name.** *Once saved, this board will be available for selection in the Selected Board list.*	
6.	Select the **Board Type** option **Cigarettes.** *Currently this is the only type available.*	
7.	Type the **Version** of the price board.	

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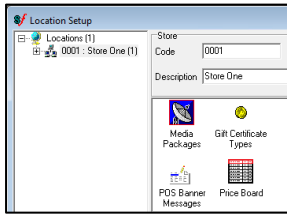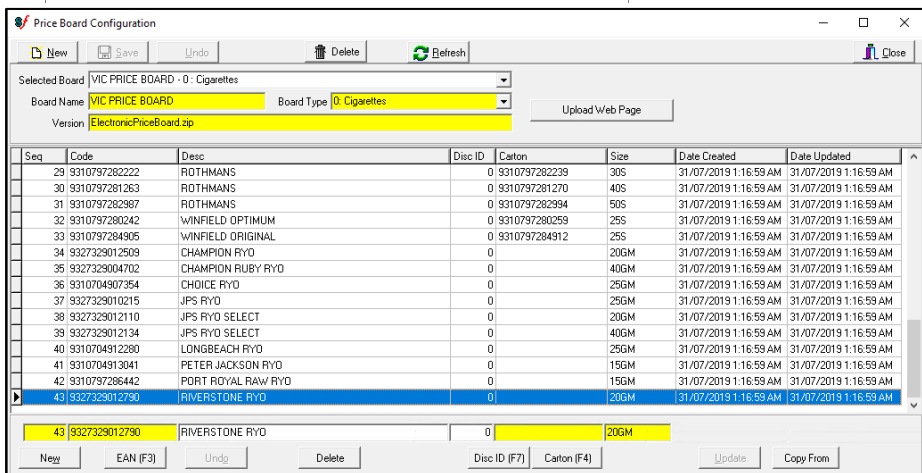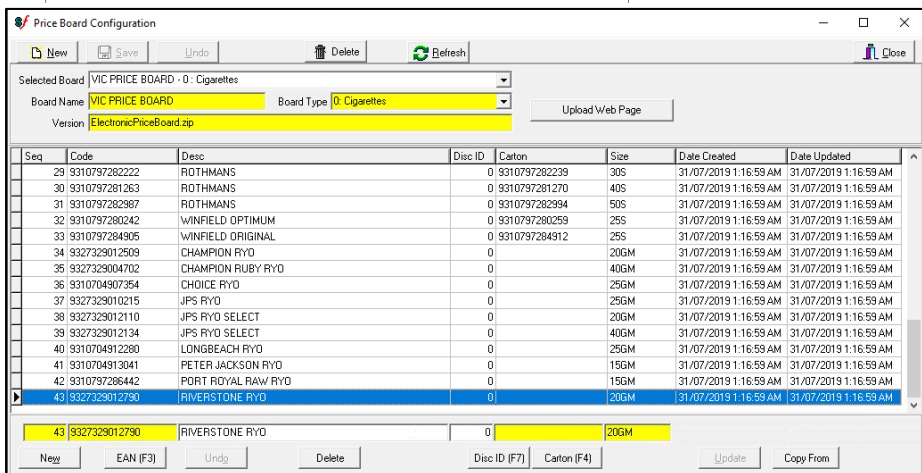
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Hints and Tips

✓ The **Sequence** controls the order that products are displayed on the price board. This is autogenerated and cannot be edited.

✓ **Each row in the price board** can represent a single product, a few products, or a sub-range of products. However, the **EAN** field always only uses a single EAN to determine pricing.

✓ Some items will be sold as only packets, but others will also have cartons available. **Carton price** and single price are displayed separately on the board. You need to set this up manually by linking the Carton, so that the board displays the pricing for both options.

✓ **Showing Discounts**
  • In some States, it's legal to see cigarettes at a discount price in pack of two. The discounting capability of the Price Board can only display '2-for' pricing.
  • An automatic discount (New Price for Item or New Price for Item Group) is configured in Discount Wizard. The discount is usually re-used (with updated dates) as the 2-for price offer comes available.
  • If **Discount ID** is added against a product in the Pricing Board, and the discount is active, the price displayed will equal the New Price x Min Discount Qty.

✓ The Price Board webpage is designed to refresh the product content every 15 minutes.

8.	To:	Then:	
	Import detail from another price board	a. Click **Copy From**. b. Select the required board. c. Click **Copy**. *The grid is populated.* d. Edit the grid as required.	
	to add products to the price board	a. Click **New**. b. Click **EAN** to search for the **Code** to identify the price for this row. *See Hints and Tips.* *Description and Size (qty of cigarettes in the pack) for the EAN is populated.* c. If required, edit the **Description**; it can be different to the product description. d. Optionally search for or enter the **Disc ID** if there's a '2-for' offer for this item. e. Click **Carton** to search for the carton if this line is for selling the carton quantity.	

9.	If you are a Head Office user, click **Upload WebPage** and select the web page template zip file to use for this pricing board. *Contact Support if you can't locate the file path. They can email the file or place it on your server.* *The zip file will be automatically deployed to the stores web server as part of scheduled tasks.*	
10.	Click **Save**. * The price board is sent to the store/s via normal export/import store processes.* * A local utility SFPriceBoard.exe will merge the price board with current pricing within the BOS.* *The price board is displayed onto a large TV screen, via a web server to the web browser running on the media device.*	
11.	If this is the first time a price board is being used in this location, contact Surefire Support to complete an installation process. *There are several tasks to configure, including allocating the price board used for your State.*	
12.	Click the [**x**] at the top of the dialog box.	
13.	Click **Close** on the Location Set up dialog box.	
		❑

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Procedure to Maintain a Pricing Board

Hints and Tips

✓ Click **Undo** at the top of the screen to cancel <u>all</u> changes since you last clicked **Save**.
- The **Undo** at the bottom of the screen is only used to cancel the insertion of a new row (EAN), or deletion of a row.

✓ The utility SFPriceBoard.exe is used to transfer the data to the web page.
- It runs in conjunction with DealPromoCalc on a daily basis.
- It refreshes the product content every 15 minutes.
- It can also be manually run by the store staff, at times where an immediate correction is required. You'll find the shortcut in the same desktop folder as your other shortcuts (such as Send to Scales).

1.	From the HOS/BOS **System** menu, select **Location Setup**.
2.	If a Head Office user, select the Location that you want to define. *You'll be editing the Pricing Board for all stores at and below the level that you select.*
3.	Double-click the **Price Board** icon.

	Select the required option:	
4.	**To:**	**Then:**
	Edit a saved board	a. In the **Selected Board** list, select from a list of previously saved boards. *The price board is populated into the grid.* b. Make the changes required; all fields can be edited except for **Seq**. c. Click **Save**.
	To delete a row	a. click the row to highlight it. b. Click **Delete** at the bottom of the screen.
	Delete a saved pricing board	a. In the **Selected Board** list, select from a list of previously saved boards. *The price board is populated into the grid.* b. Click **Delete** at the top of the screen. *An error displays if you try to delete a pricing board assigned to a store.*