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SUREfire SYSTEMS

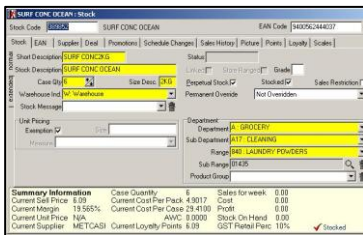| TECH-4a	*Page| 1 of 1*
Category	Technical
Course	Codes & Desc.
Version	1.0
Client	Generic
Software	2.12.100

Configure Perpetual 'Live' Inventory

For each department that you want to manage live inventory, you first need to set all the products to perpetual stock.

Procedure to Configure Perpetual Inventory

Hints and Tips

✓ Once you've set a department to perpetual stock, every product already registered to that department:
  - has the **Perpetual Stock** check box selected on the Stock screen
  - Stock movements adjust the Stock on Hand (SOH) value.

✓ If you create a new stock record, you must still manually select the **Perpetual** check box for the product.

1.	From the HOS/BOS **Tools** menu, select **Codes and Descriptions.**	
2.	Click the **Department** tab.	
3.	Click the required department. *The selected row is highlighted blue.*	
4.	Select the **Perpetual Stock** check box.	
5.	Click **Save.**	
6.	**To:** **then:** set another department return to step 3. finish click **Close.**	
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