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Category	Technical
Course	POS Config.
Version	1.0
Client	Generic
Software	2.13.100

Configure a Cash Clearance Alert

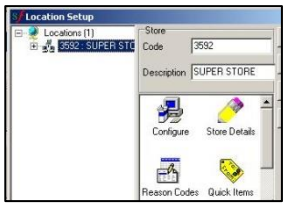
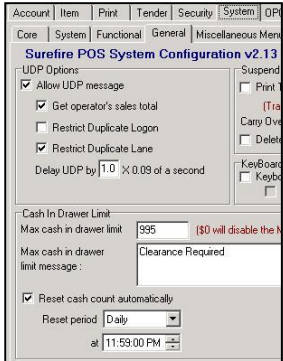
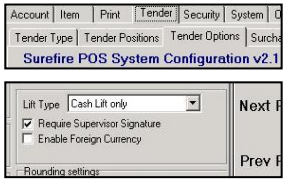
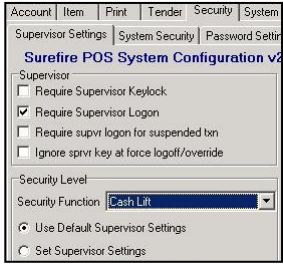
POS can be configured to display a cash clearance alert message once the cash in a register reaches a pre-determined amount.

This helps you to keep cash holdings to a minimum.

Procedure to Configure a Cash Clearance Alert

Hints and Tips

- ✓ A **Cash Drawer Limit** alert will display after every transaction until SUREfire knows the cash has been cleared.
 - If you run **operator accountability**, the operator usually records a **cash lift** on the POS (alternatively, they can log off to remove the cash without counting it, but the cash level is only updated once the operator logs back on after the clearance has been entered into the BOS).
 - If you run **register accountability**, the operator performs a cash clearance (via 'open cash drawer'), and the amount is entered into the BOS Accountability screen.
- ✓ **Reset cash count automatically:**
 - If selected, the system resets the cash count to zero at a nominated day/time.
 - If not selected, the cash count is only reset to zero once the cash is either recorded in the Operator Accountability screen or you close the period.
- ✓ **Lift Type options:**
 - **Cash Lift Only:** to enable cash lift function only.
 - **Cash Movement:** to enable clearances, spot balances, two-key safe lifts, and purchase change functions.
 - **Lift Function:** to enable all lift types (cash, cheque, manual EFT slips), and clearance adjustments (corrections).
- ✓ Select the **Require Supervisor Signature** check box if a supervisor must sign the cash lift receipt that prints after the operator performs a cash lift.

1.	From the HOS/BOS System menu, select Location Setup .																	
2.	If a HOS user, select the Location that you want to define. <i>*You'll be defining the configuration for all stores at and below the level that you select.*</i>																	
3.	Double-click Configure . <i>*If a HOS user, click Yes to continue.*</i>																	
4.	From the POS Configuration screen, select the System -> General tabs.																	
5.	In the Cash Drawer Limit section, complete the following steps if required: <ul style="list-style-type: none"> • In the Max cash in drawer limit field, type the maximum amount of cash that is permitted in the till at any time. • In the Message field, type the alert that'll display at POS if the cash limit is exceeded. 																	
6.	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">If you run: register accountability</td> <td style="width: 50%;">then: go to step 7.</td> </tr> <tr> <td>operator accountability</td> <td>select the Reset cash count automatically check box and reset frequency if required.</td> </tr> <tr> <td><i>*See Hints and Tips if you don't want to use a Lift Type*</i></td> <td>Select the Tender -> Tender Options tabs.</td> </tr> <tr> <td></td> <td>Select the applicable Lift Type.</td> </tr> <tr> <td></td> <td>Select the Require Supervisor Signature check box.</td> </tr> <tr> <td></td> <td>Select the Security -> Supervisor Settings check box.</td> </tr> <tr> <td></td> <td>Select the Security Level for the lift type you selected above; e.g. cash lift.</td> </tr> <tr> <td></td> <td>Go to step 7.</td> </tr> </table>	If you run: register accountability	then: go to step 7.	operator accountability	select the Reset cash count automatically check box and reset frequency if required.	<i>*See Hints and Tips if you don't want to use a Lift Type*</i>	Select the Tender -> Tender Options tabs.		Select the applicable Lift Type .		Select the Require Supervisor Signature check box.		Select the Security -> Supervisor Settings check box.		Select the Security Level for the lift type you selected above; e.g. cash lift.		Go to step 7.	 
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