PRO-1j	*Page| 1 of 3*
Category	Product
Course	Stock Records
Version	1.0
Client	Generic
Software	2.14.100

Stock Enquiry – Read Only

Every product and POS Quick Item button in SURE*fire* has a stock record. If your business is Head Office Managed, you may only be able to access a read-only version of the stock screen.

Hints and Tips

- ✓ If you have access to the **Stock** screen, this provides more information than this function. Refer to the PRO-1b Stock Enquiry (BOS) Fact Sheet
- ✓ This function isn't used so much anymore, since the ability to hide/disable fields on the **Stock** screen was added to the back-end of the software.
- ✓ The Stock Enquiry – Read Only record tells you a product's:
  - stock code/s
  - barcode/s
  - department hierarchy
  - retail and cost price
  - promotion history
  - sales history for the last 12 months
  - alternative suppliers.
- ✓ The following information about a product is only visible on the Stock screen; you can't see it in this Read Only function:
  - If the product belongs to a product group.
  - If the product or an EAN has been flagged for physical deletion.
  - If a supplier has been flagged for logical or physical deletion.
  - Unit pricing.
  - If the supplier enforces a minimum order quantity (in units).

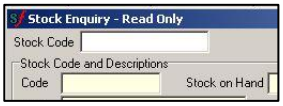
Procedure to Enquire on a Product – Read Only Mode

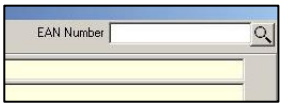
1. From the BOS **Tools** menu, select **Stock Functions**, then **Stock Enquiry – Read Only.**

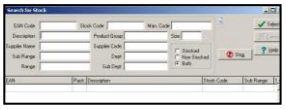
2.

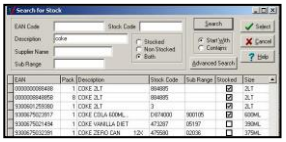
If:	then:
you know the stock code	in the **Stock Code** field, type the stock code. Press **Enter** or **Tab.**
you know the product barcode (EAN)	in the **EAN Code** field, type or scan the barcode. Press **Enter** or **Tab.**
you need to search for the product	next to the **EAN Code** field, click 🔍. Enter search criteria (e.g. description). **The search starts automatically.*** **Optionally select **Contains** to broaden your search.*** **Optionally select **Advanced Search** for extra search options.*** Click the required product. Click **Select** (or double-click the row).

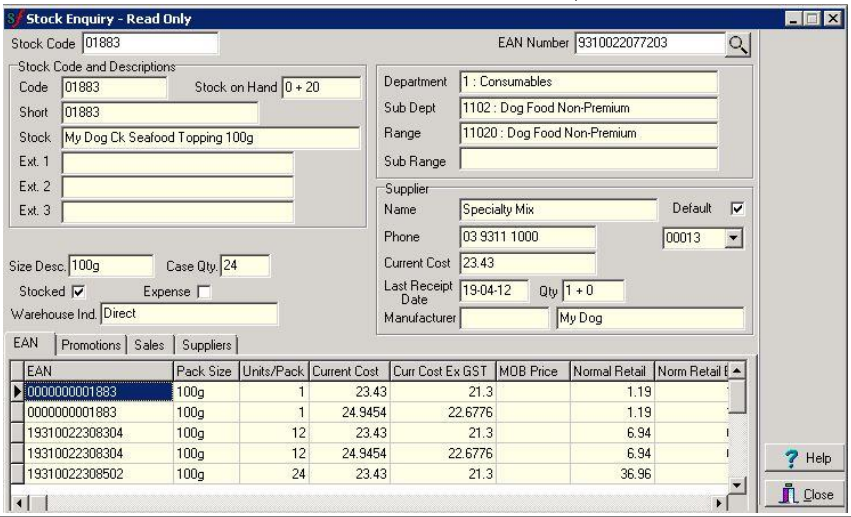
The product details for the default supplier are displayed.*











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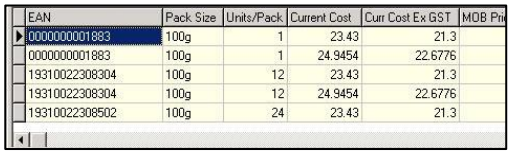
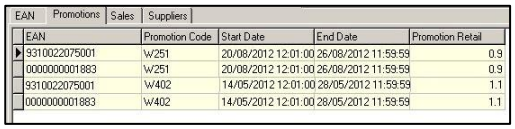
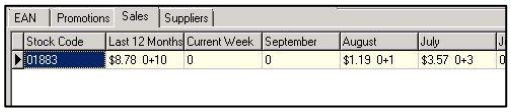
Hints and Tips

✓ **EAN Tab** fields:

- The EAN is the 13-digit (or 12-digit and 1 check-digit) barcode on the packaging of the product, the carton, or the delivery box (TUN barcode). An EAN is unique to the product.
- **Pack Size**: the quantity that the product is sold in; e.g. 2KG, 150g, 1L, 6PK.
- **Units/Pack**: the number of units that inventory will be reduced by when this EAN is sold; e.g. a beer slab is [6] units, a toilet rolls 6pk is [1] unit.
- **MOB Cost**: this field is no longer used; it was specific to a previous SUREfire client.
- **Normal Retail:** The regular sell price of the product when it's not on promotion.
- **Current Retail**: The price that this EAN is currently being sold – reflects the active promotion price if it's cheaper than the normal retail price.
- **Normal Retail Margin**: For a given retail price, the percentage of the profit dollars (margin dollars) that is a dollar profit to the business. Calculated as Retail price – ([Per Unit Cost] / Retail price); retail minus unit cost gives the dollar margin. SUREfire uses retail margin, not gross profit.
- **FAL Cost**: this field is no longer used, it was specific to a previous SUREfire client.
- **Rec Retail**: The recommended retail price for this product. It's not necessarily the normal retail. Is usually only imported once, when the product file is created during implementation of SUREfire

3.	**To:**	**Refer to:**
	view a **label location** saved against the product	the **Stock Code and Descriptions** section; the location is stored in the **Ext. Desc 3** field. **Refer to the PRO-5c Set Label Locations (Mobile) Fact Sheet.***
	view the alternative EANs against the product *(e.g. different packaging or pack sizes)*	the **EAN** tab. **For each EAN, you can see the selling unit size, current case cost inclusive of any active deals (inc and ex GST), normal and current retail price (inc and ex GST), normal and current margin, a history of deals, and recommended retail (if hosted).*** 
	view the **promotion** history *(excludes discounts)*	the **Promotions** tab. **Promotions are created at the EAN level.*** 
	view a weekly history of **sales** for the EAN	the **Sales** tab. **You can see the total sales value and case + unit quantity sold for the last 12 months, and a breakdown by month.*** 
	check the default supplier for the product	the **Supplier** section; the name of code of the default supplier are displayed.
	view the alternative suppliers for the product	the **Supplier** tab. **For each supplier, you can review their current case cost (GST inclusive), and a history of any deals against the product (the discount is off the case cost price).***
4.	Click **Close** when finished.	
		❑

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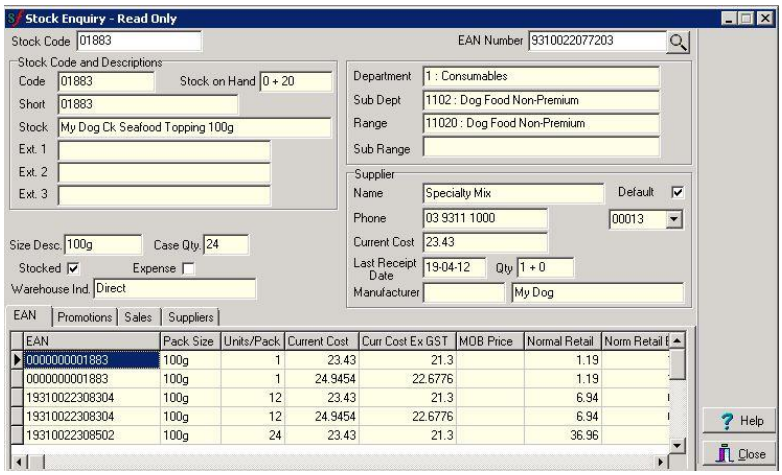
Field Definitions



Field	Description
Code	The stock code used to order the product from the supplier; each supplier may have a different Stock Code that links that product to them.
Stock on Hand	The SOH is displayed in cases + units. N/A displays if you don't manage inventory on this product.
Short Description	The text that may display on some of your tickets.
Stock Description	The text that displays on the POS, receipt, and tickets.
Ext. Desc 1 and 2	Extra text to print on promotional tickets. From v2.14 this is not usually used, as sub range descriptions for variety tickets can be entered in **Tools** -> **Codes and Descriptions** (the description only prints if the label template looks up field/s).
Ext. Desc 3	Records the label location of the product in the store (if used).
Size Desc.	The individual size of the product, or the quantity contained within one selling unit (pack size) of the product. **E.g. weight, fluid measurement, quantity per selling pack; 50g, 50ml, 2LT, EA, 6PK.**
Case Qty	The number of units in each case ordered from the default supplier. If there are multiple suppliers for this product, it's recommended that you use the **Supplier** tab.
Stocked (BOS)	Indicates that the product is part of your range; is automatically selected if it's receipted, invoiced, or sold at POS. Scheduled changes tickets are usually configured to only print for stocked products.
Expense	Indicates this is an expense item e.g. carrier bags, Note: SUREfire doesn't support any General Ledger.
Warehouse Ind.	The source of the product. **E.g. Warehouse, Direct.**
Department	The hierarchy that the product is reported against.
Supplier	The code for the supplier that you order this product from. Their contact details are auto-populated from their AP record.
Default	Indicates that the supplier code in the drop box is the default ordering supplier. There can only be one default supplier; if you select the default check box against another supplier, they become the default supplier.
Phone	The supplier phone number (populated from their AP account).
Current Cost	The case cost for the product, inclusive of any active deals.
Last Receipt Date	The date the product was last receipted with an RF scanning device, and the quantity of stock received on that date in cases + units.
Manufacturer	The code of the product assigned by the manufacturer, and the name of the manufacturer. In release 2.14+ you can search for and order the product by manufacturer code.